



GUIDELINES FOR THE OUTREACH MINISTRY PROGRAM  
Sacred Heart High School 2017-2018



S-U-M-M-E-R

Student's Name \_\_\_\_\_ Grade Level \_\_\_\_\_  
(Print your name)

A graduation requirement of SHHS is to take 4 units of Religion and to perform 25 hours of Outreach Ministry for each year of attendance. The guidelines—as specified on this form—must be followed.

**To qualify for credit** there must be listed a detailed description of the activity: the name of the agency, the date, hours and type of work performed and a verified signature of adult supervisor. In addition, each of the categories A, B, and C has minimum and maximum number of hours that must be followed to qualify.

If a student does not meet the final turn-in date (stated below) and/or if the projects do not match the directions in each category, that student will not be able to enroll at SHHS for the next school year until those requirements have been met. (For graduating seniors, diplomas will be held until the projects are completed.)

There will be three turn-in deadlines during the school year. A student loses the acquired hours if they fail to meet the reporting deadline as stated below:

- September 8, 2017 ... report summer hours (yellow form)
- January 8, 2018 ... report 1<sup>st</sup> semester hours (blue form)
- April 30, 2018... report 2<sup>nd</sup> semester hours (pink form)

If a student has no hours to turn in during a reporting period, that student will sign a waiver indicating such information.