

# FINANCIAL SUPPORT GUIDE

## 2020 / 2021 SCHOOL YEAR

This guide will help you understand our FINANCIAL SUPPORT PLAN and explains how to fill out your COMMITMENT FORM.

### **FINANCIAL SUPPORT REQUIREMENTS**

The amount of financial support required for attendance at Sacred Heart Jr./Sr. High School varies by family based on the following three variables:

#### **VARIABLE 1 - Number in Family Attending Salina Catholic Schools (K-12)**

There are two different financial support plans – TABLE A (Jr./Sr. High School Students Only), or TABLE B (Joint). The two plans are explained below.

**TABLE A** - For families that will only have students at Sacred Heart Jr./Sr. High School and **will not** have a student at St. Mary's Grade School. See Table A on the last page of this guide.

**TABLE B** - For families that will have **one or more** students at Sacred Heart Jr./Sr. High School and **will** also have one or more students at St. Mary's Grade School. See Table B.

#### **VARIABLE 2 - Family Income**

When determining financial support requirements, family income will be defined as the combined income of a student's parents. Normally, it will be the ADJUSTED GROSS INCOME figure from the couple's federal income tax form(s).

When a family is intact, determining their income is a relatively straightforward endeavor. Factors such as divorce, child support, death, or remarriage, however, can greatly complicate the issue. When factors such as these apply, the goal of the Financial Support Committee will be to accurately determine the income of the parents or step-parents and to then require a financial support commitment that gives fair consideration to the parents' unique situation, yet is consistent with what is required of Other families.

#### **VARIABLE 3 - Number of Students**

For purposes of determining a family's financial support requirement, the Number of Students includes only those students enrolled at Sacred Heart Jr./Sr. High School.

### **Determining Your FINANCIAL SUPPORT REQUIREMENT**

To determine your FINANCIAL SUPPORT REQUIREMENT, you should:

1. Go to the appropriate Financial Support Table (A or B).
2. Locate your family's income range line on the table.
3. On that line, go to the column appropriate for the number of students enrolled at Sacred Heart Jr./Sr. High School.

The number on the appropriate line in the appropriate column is the Financial Support Requirement for your family for the 2019/2020 school year for Sacred Heart Jr./Sr. High School.

### **Filling Out Your COMMITMENT FORM**

You should find the FATHER, MOTHER and STUDENTS sections of the COMMITMENT FORM to be self-explanatory. To complete the FINANCIAL SUPPORT section, please consider the following:

**Full Cost**      The full cost of educating a child at Sacred Heart is \$9,100.00. If you are able, we respectfully ask you to consider paying the full cost per student. Your generosity would make a real contribution toward Sacred Heart fulfilling its Mission of Excellence. If you can pay the Full Cost, please mark Box A on the COMMITMENT FORM.

**Per the Table** Families that are unable to pay the Full Cost are required to pay according to income and the number of students enrolled at Sacred Heart Jr./Sr. High School per the appropriate table. We recognize that paying according to the table could present a significant challenge for families and we thank you for your financial support at this level. If you will be paying per the appropriate table, please mark Box B and then complete Items 1 through 4 below Box B.

To complete the **REGISTRATION/STUDENT FEES** section:

- Enter the appropriate dollar amounts based on the number of students you have enrolled.
- Enter the technology fees based on the number of students you have enrolled.
- Leave any lines blank that do not apply to you.
- Enter a TOTAL.

To complete the **COMMITMENT** section:

**LINE 1 --**

- If you commit to paying the Full Cost, you should enter \$9,100.00 x the number of students.
- If you commit to paying according to your income and number of students at Sacred Heart Jr./Sr. High School per the table, you should:
  1. Go to the appropriate Financial Support Table (A or B).
  2. Locate your family's income range line on the table.
  3. On that line, go to the column appropriate for the number of students enrolled at Sacred Heart.

The number on the appropriate line in the appropriate column is the Financial Support Requirement for your family for the 2020/2021 school year. **A family that commits less than the maximum amount for their appropriate table will need to attach a copy of the front page of their Federal Income Tax Return.**

**LINE 2 --** Enter the TOTAL REGISTRATION/STUDENT FEES amount owed (shown as the last line in the "REGISTRATION/STUDENT FEES" section).

**LINE 3 --** Add Lines 1 & 2 and enter the resulting TOTAL OWED on Line 3.

To complete the **PAYMENT CHOICE** section:

Every family must select how they will make their payments to the school. There are four payment options available: Automatic deduction, Monthly, Semi-Annual and Annual, which are explained below. Please check the appropriate box to indicate your choice.

**AUTOMATIC DEDUCTION** We would like all families to strongly consider the "Automatic Deduction" plan. This convenient payment option helps families avoid possible late fees while saving the school added expense. Families that choose the "Automatic Deduction" option must complete the enclosed authorization form.

**MONTHLY** Families that choose the "Monthly" option will make payments to Sacred Heart Jr./Sr. High School. Monthly payments are due on the 10<sup>th</sup> or the 20<sup>th</sup> of the month, July 2020 – June 2021. The family will receive a coupon book including labels to mail payments to ensure confidentiality.

**SEMI-ANNUAL** Families that select the "Semi- Annual" option must pay half of their Financial Support Requirement by July 1, 2020. They must pay the second half by January 1, 2021. These payments must be received in the Business Office prior to the deadline.

**ANNUAL** Families that select the "Annual" option must pay all of their Financial Support Requirement by July 1, 2020. This payment must be received in the Business Office prior to the deadline.

Regardless of your payment choice, you may combine your Registration/Student Fees with your Financial Support Requirements or you may pay these fees separately at the time you register in the fall. Please check the appropriate box to indicate your choice.

You must then sign and date the COMMITMENT FORM. A \$35.00 processing fee must accompany the form. This fee is nonrefundable. Please indicate whether you are paying by check or cash and enter your check number if by check. The COMMITMENT FORM is due by April 15, 2020. There is a late fee of an additional \$100.00 if it is received after April 15, 2020. We apologize for the late fee, but feel we must receive financial commitments on a timely basis in order to properly plan for the coming year.

## **TUITION SCHOLARSHIP & ASSISTANCE OPPORTUNITIES**

### **Medical Hardship**

If a family's out-of-pocket medical expenses (those not paid or reimbursed by insurance) exceeds 3% of income, then the family qualifies for a Medical Hardship. When the family determines its FINANCIAL SUPPORT REQUIREMENT, the family can reduce its income by the amount of the excess, thus also reducing its FINANCIAL SUPPORT REQUIREMENT. The family should mark the box next to Medical Hardship and send documentation of its medical expenses with the COMMITMENT FORM.

### **Salina Catholic Families Tuition Scholarship**

To assist Catholic families with their commitment to Catholic education, the Sacred Heart High School Endowment Board established a Scholarship Program that provides scholarships to families who have more than one student enrolled in our Catholic Schools. All families, regardless of income and with multiple students in the Catholic Schools are eligible. This scholarship is for each junior high and/or high school student and is renewable. The Salina Catholic Families Tuition Scholarship Program application can be found at [sacredheartknights.org](http://sacredheartknights.org) under the 2020-2021 Tuition Scholarships Available link or by contacting the Business Manager at 785-825-4011. Please complete and return the application to the business office by April 15, 2020.

### **Adopt-A-Student Assistance**

Adopt-A-Student Assistance is a fund established to assist Catholic families with their commitment to Catholic education. All families, regardless of income are eligible to apply for adopt-a-student assistance. The Adopt-A-Student assistance application can be found at [sacredheartknights.org](http://sacredheartknights.org) under the 2020-2021 Tuition Scholarships Available link or by contacting the Business Manager at 785-825-4011. Please complete and return the application to the business office by April 15, 2020.

### **Camarena Scholarship**

The Cecil & Isabel Camarena Scholarship was established in 1997 by Gene Camarena in honor of his parents. Hispanic students are eligible to apply for this Scholarship. The Camarena Scholarship application be found at [sacredheartknights.org](http://sacredheartknights.org) under the 2020-2021 Tuition Scholarships Available link or by contacting the Business Manager at 785-825-4011. Please complete and return the application to the business office by April 15, 2020.

### **Mary B. Dolan Scholarship**

The Mary B. Dolan Scholarship was established in 2017. Mary was a parishioner of Sacred Heart Parish in Salina. It was Mary's desire to start a scholarship fund to assist families receiving a Catholic Education. The award will be based on a family's financial need and involvement in the parish. For students to be eligible, his/her family must be registered members of Sacred Heart Parish for a minimum of 12 months. The Mary B. Dolan Scholarship application be found at [sacredheartknights.org](http://sacredheartknights.org) under the 2020-2021 Tuition Scholarships Available link or by contacting the Business Manager at 785-825-4011. Please complete and return the application to the business office by April 15, 2020.

### **Bill Grevas Scholarship**

The Bill Grevas Scholarship was established in 2018. Bill was a parent, past development director and supporter of Sacred Heart Jr. Sr. High School. Bill wanted to make a difference in the community and especially in kid's lives. Bill's wife Annie, and sons Nicholas '12 and Callum '15 chose to honor Bill by providing a memorial scholarship for junior high and high school students. This scholarship will be awarded to African American students to encourage diversity in the Sacred Heart Jr. Sr. High School community. The Bill Grevas Scholarship application can be found at [sacredheartknights.org](http://sacredheartknights.org) under the 2020-2021 Tuition Scholarships Available link or by contacting the Business Manager at 785-825-4011. Please complete and return the application to the business office by April 15, 2020.

**Documentation of Income**

Each of the FINANCIAL SUPPORT options (Tables A or B) has a maximum financial support requirement. A family that commits to less than the maximum amount for their appropriate table will need to provide documentation of income. This will normally be a copy of the front page of your federal income tax form. Other documentation will occasionally be required, such as child support information.

Sacred Heart is committed to keeping your financial information confidential. The FINANCIAL SUPPORT COMMITTEE will be made up of people who are employed in the financial industry who are used to dealing with confidential information. They will be required to sign a special CONFIDENTIALITY AGREEMENT with Sacred Heart. For anyone who is not comfortable with sharing their income information, we will arrange for an independent accounting firm to review their financial data and then communicate only the appropriate financial support requirement to the school. The cost for such an arrangement will need to be paid by the family making the request. Please contact the Business Manager for details.

**Non-Members of Salina Parishes**

For families that are not members of a Salina Catholic Parish, a minimum FINANCIAL SUPPORT REQUIREMENT of \$4,860 per student applies. For each student, these families would be required to pay the minimum of \$4,860 or the amount from Table A appropriate for their income level in the single student column, whichever is higher. For these families, the Joint Plan is not available. If a family is a member of a Catholic Parish outside Salina, they should call the Principal.

**Registration/Student Fees**

A REGISTRATION/STUDENT FEE will be used to cover books, administrative costs and classroom expenses for students. The fee will be the same for all classes and a price break is provided for families with more than one student. The fees are:

\$475	1 <sup>st</sup> Student
\$325	2 <sup>nd</sup> Student
\$100	Each Additional Student
\$25	Technology Fee

**Family Service Program**

Sacred Heart needs more than tuition dollars to operate efficiently and effectively. Family involvement is essential for the success of the school as it not only helps keep tuition low, but also helps to build a strong sense of community and ownership. Parent and family involvement has always been the cornerstone of our school. This expectation of family and parent volunteer service within our school has always been somewhat of an unwritten rule. To better explain the benefits as well as to invite everyone to get involved, we feel the need to put this expectation in writing. Sacred Heart is asking each family to contribute a minimum of 20 hours of volunteer service (July 1 – June 30). We have found that many families already meet or easily surpass this hourly requirement. For this, we are extremely grateful. There are many opportunities throughout the school year for families to become involved. Contact the Development Office for more information

# FINANCIAL SUPPORT REQUIREMENTS 2020-2021

Registration Fees	
1st Child	\$475.00
2nd Child	\$325.00
each Additional	\$100.00
Technology Fee (per student)	\$25.00

## TABLE A

**Jr./Sr. High School  
Students Only**

## TABLE B

**Joint**

Students at SHJSHS & St. Mary's Grade School

This table reflects the portion of Financial  
Support required by Sacred Heart Jr./Sr. High.  
An additional requirement will be owed to

St. Mary's Grade School.  
Contact St. Mary's for details.

Income Range			Number of Students at SHJSHS				Number of Students at SHJSHS			
			1	2	3	4	1	2	3	4
0	to	30,000	1949	2889	3228	3425	1509	1827	2044	2171
30,001	to	32,500	2126	3194	3568	3784	1645	1991	2228	2367
32,501	to	35,000	2301	3505	3916	4155	1820	2204	2466	2616
35,001	to	37,500	2478	3775	4217	4471	1960	2372	2656	2819
37,501	to	40,000	2656	4046	4520	4794	2098	2541	2844	3019
40,001	to	42,500	2833	4372	4886	5180	2285	2767	3096	3286
42,501	to	45,000	3010	4645	5191	5505	2428	2939	3242	3399
45,001	to	47,500	3187	4984	5566	5903	2571	3121	3491	3709
47,501	to	50,000	3364	5260	5875	6230	2714	3286	3678	3902
50,001	to	52,500	3598	5601	6257	6636	2857	3458	3870	4108
52,501	to	55,000	3778	5882	6568	6968	3059	3704	4146	4400
55,001	to	57,500	3959	6161	6883	7307	3205	3880	4342	4609
57,501	to	60,000	4140	6441	7198	7633	3351	4057	4541	4819
60,001	to	62,500	4318	6807	7602	8060	3495	4233	4735	5028
62,501	to	65,000	4497	7091	7920	8402	3642	4409	4935	5238
65,001	to	67,500	4679	7375	8235	8734	3787	4584	5133	5446
67,501	to	70,000	4857	7658	8554	9071	3934	4763	5328	5654
70,001	to	72,500	5038	7943	8872	9407	4078	4940	5529	5867
72,501	to	75,000	5218	8224	9186	9741	4224	5115	5724	6074
75,001	to	77,500	5399	8507	9506	10079	4371	5291	5920	6285
77,501	to	80,000	5578	8792	9819	10413	4515	5467	6115	6494
80,001	to	82,500	5759	9075	10138	10748	4661	5642	6317	6706
82,501	to	85,000	5907	9360	10457	11092	4806	5819	6510	6914
85,001	to	87,500	6118	9642	10772	11424	4953	5994	6710	7122
87,501	to	90,000	6297	9925	11087	11757	5098	6172	6908	7331
90,001	to	92,500	6427	10215	11410	12101	5244	6349	7105	7541
92,501	to	95,000	6600	10226	11713	12457	5392	6507	7297	7744
95,001	to	100,000	6814	10558	12093	12861	5567	6718	7533	7995
100,001	and	above	7173	11113	12729	13538	5860	7072	7930	8416